

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

February 19, 2014

Present: Daniel Becerra, Jessica Gould, Duane Joslin, Debra Newman, and Tavia Wooley
– Committee Members
Eric Leh – Board President
Connie Lapin and Jennifer Pecor – Guests
Diane Ambrose, Maria Bosch, Joan Daniels, Jennifer Kaiser, Michele Marra, and
George Stevens – Staff Members

Absent: Jeremy Sunderland

I. Call to Order & Introductions

Duane Joslin called the meeting to order for Jeremy Sunderland, chair, at 6:07 p.m. Introductions were made.

II. Public Input

Connie made the following announcements:

- A. Connie and her husband had the honor of presenting the self-determination program at a conference; there were lots of consumers and families there.
- B. The Developmental Center Closure Task Force just submitted their final report. Connie was hoping that the issue of consumer abuse would be addressed in the report, but it wasn't.
- C. Connie heard that a 2-day conference is being held by "The Way Forward" group on April 3rd and 4th in Manhattan Beach. She is thrilled about the presenters that are lined up. She is hoping that lots of consumers and families will be able to participate. George explained that the conference is by invitation only. Each regional center director is only allowed to invite 6 people. George and Diane Ambrose will be going, plus 2 board members and 2 Vendor Advisory Committee members. Advocacy organizations will also be invited to send a representative.

III. Consent Items

- A. Approval of Agenda

M/S/C (T. Wooley/J. Gould) To approve the agenda as presented.

B. Approval of Minutes of January 15th Meeting

M/S/C (T. Wooley/J. Gould) To approve the minutes as presented.

IV. Committee Business

A. Presentation of Proposed Changes to Legal Service Standard

Diane explained that this service standard needs to be updated to reflect updated definitions, best practices, consent process, and confidentiality/release of information. Copies of the service standard, with the proposed changes shown, were provided to the committee and reviewed. It was noted that the word “immunodeficiency” was misspelled twice on page 8.

M/S/C (T. Wooley/D. Bercerra) To present the proposed changes to the Legal Service Standard to the Board of Trustees for their review and approval, as corrected.

B. Development of NLACRC’s “Employment First” Policy

The board supported the development of any Employment First policy for the center at last week’s board meeting. George will be meeting with Jenni Moran and Rebecca Lienhard after the March 6th Vendor Advisory Committee meeting to discuss the next steps that need to be taken. The vision of the policy will be inclusive, not exclusive; it sets a path for consumers starting at a young age that work is an expectation. Every consumer should be given this opportunity.

1. ARCA’s Draft Employment First Policy Statement
2. Golden Gate Regional Center’s Employment First Policy

George provided copies of these 2 Employment First policy statements for the committee’s review and information.

C. Draft “Native Language” Form

Diane reported that she participated in a meeting today and they finalized the form that families will use to identify which language they would like to have their IPP/IFSP written in – and which language they would like their IPP/IFSP meeting to be discussed in (as they may be different). The center’s attorney has reviewed the form and given it his okay. Using a family’s native language in this

way is required by SB 555 which was recently signed by the Governor. Once the family identifies the language(s) the document will become a permanent part of the consumer's chart. The document will be translated into as many languages as needed and we have a translation vendor ready to do this for us. The service standards will need to be updated to reflect this new process and document.

D. Monthly Community Placement Plan (CPP) Report

Copies of the detailed monthly report were provided to the committee. Maria explained that NLACRC's goal for this fiscal year is to place 21 consumers out of the developmental centers and large facilities. As of January 31st, NLACRC has placed a total of 19 consumers – just 2 short of our goal.

E. Questions re: Monthly Quality Assurance and Special Incident Reports

These reports are provided at each board meeting as part of George's director's report. They are an agenda item at this meeting in case anyone had any questions regarding either report. There were no questions regarding either report.

F. Board Audit: Has the Board properly referred service standard issues to the committee?

George explained that the board does not have to refer service standard issues to this committee because staff are proactive and bring any changes needed to our service standards to this committee before going to the Board of Trustees.

V. Board Meeting Agenda Items

The following items were identified for the March 12th board meeting agenda:

- A. Minutes of February 19th Meeting
- B. Presentation of Proposed Changes to Legal Service Standard
- C. Draft "Native Language" Form

VI. Announcements / Information Items / Public Input

A. Complete Meeting Evaluations

Duane asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

B. Next Meeting: Wednesday, March 19th, at 6:00 p.m.

VII. Adjournment

Duane adjourned the meeting at 6:45 p.m.

Submitted by:

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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