

North Los Angeles County Regional Center  
**Nominating Committee Meeting Minutes**  
February 3, 2015

**Present:** Craig Girard, Jessica Gould, Dawn Hamilton, and Tavia Wooley– Committee Members  
Jonathan Istrin – Vendor Advisory Committee Representative  
Jennifer Kaiser and George Stevens – Staff Members

**Absent:** All present

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**I. Call to Order**

Dawn Hamilton, chairperson, called the meeting to order at 5:35 p.m.

**II. Consent Items**

A. Approval of Agenda

One item was added to the agenda.

**M/S/C** (T. Wooley/J. Gould) To approve the agenda as modified.

B. Approval of Minutes of January 7<sup>th</sup> Meeting

**M/S/C** (C. Girard/J. Gould) To approve the minutes as presented.

**III. Committee Business**

A. Review Officer Interest Forms & Discuss next Possible Slate of Officers

The following board members expressed interest in serving as officers:

1. Jenean (president)
2. Daniel (treasurer, 1<sup>st</sup> or 2<sup>nd</sup> vice president)
3. Craig (ARCA delegate)
4. Tavia (1<sup>st</sup> or 2<sup>nd</sup> vice president)

**Action:** Dawn will call Dorothy and Lou to see if they are interested in serving as an officer next fiscal year.

B. Review Committee Notebooks

1. Review VAC Antelope Valley Representation
2. Identify VAC Applicants to Interview

C. 6:00 p.m. - Board Applicant Orientation

The board applicant orientation was held in the 1<sup>st</sup> floor conference room and 23 of the 31 applicants attended.

D. DDS Board Composition Letter/NLACRC's Response

The Department of Developmental Services (DDS) sent us a letter in response to the annual board composition survey we completed. DDS contends that NLACRC's Board does not appear to completely reflect the ethnic characteristics of the community it serves; specifically, the Hispanic and Asian communities appear to be under-represented. In our response letter, we outlined our recruitment efforts (which we made a specific call out for representation from our Asian and Hispanic community), our plans for the board applicant orientation followed by interviews, and elections being held in June. Copies of DDS's letter and NLACRC's response were provided to the committee for their information. George recommended that the committee pay attention to board composition, but nominate the most qualified applicants.

E. Identify Applicants to be Interviewed

After reviewing the composition needs, the committee identified the following applicants to be interviewed:

1. Board of Trustees

- Rogelio Antonio
- Erika Diaz-Monreal
- Marcia Leija
- Caroline Mitchell
- Bridget Moss
- Jeremy Sunderland
- Archana Thukral
- Curtis Wang
- Todd Withers

2. Vendor Advisory Committee

- Brenda Buonora
- Juan Duran
- Staci Jordan

3. Consumer Advisory Committee

- Sky Chase
- Hillary Marides
- Avremel Mayer
- Adam Stokes

F. Complete Meeting Evaluation Forms

Dawn asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

#### IV. Board Meeting Agenda Items

The following items were identified for the committee's section of the February 11<sup>th</sup> board meeting:

- A. Minutes of February 3<sup>rd</sup> Meeting
- B. Discussion re: Interest in Serving as a Board Officer in FY 2015-16
- C. Status Report on Recruitment

#### V. Announcements / Information

A. Next Meetings:

1. **Monday**, March 2, 2015, at 5:30 p.m. (Board interviews)
2. **Tuesday**, March 3, 2015, at 5:30 p.m. (Board interviews)
3. Wednesday, April 1, 2015, at 5:30 p.m. (VAC interviews)
4. Wednesday, May 6, 2015, at 5:30 p.m. (CAC interviews)

Jonathan reported that, unfortunately, he will be out of town on March 3<sup>rd</sup> and 4<sup>th</sup> and unable to participate in the board applicant interviews.

#### VI. Adjournment

Dawn adjourned the meeting at 8:05 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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