

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on September 9, 2015.

Trustees Present

Jun Antonio
Dan Becerra
Dorothy Daniels
Mary Jo Fernando
Craig Girard
Jenean Glover
Jessica Gould
Michelle Heid
Myriam Jovel
Marcia Leija
Caroline Mitchell
Bridget Moss
Debra Newman
Lou Paparozzi
William Rayber
Sean Stalbaum
Jeremy Sunderland
Curtis Wang
Angela White
Tavia Wooley

Trustee Absent

Todd Withers

Guests Present

Victoria Berrey
Brian Davies
Richard Dier
Grant LaSpada
Julie McKenzie
Jann Seymour
David Solomon
Eugene Taylor

Staff Present

Diane Ambrose
Sara Iwahashi
Jennifer Kaiser
Kim Rolfes
Fay Shapiro
George Stevens
Jessica Whitney
John Youngbauer

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1. Call to Order & Introductions

Tavia called the meeting to order at 6:30 p.m. Introductions were made.

2. Public Input & Comments (3 minutes)

A. Richard Dier announced that he is excited that the NLACRC/State Council self-determination volunteer advisory committee has been formed and is proud to have been elected its chair. The committee has begun meeting on the second Thursday evening of each month and their meeting dates and agendas have been posted on the center's website.

- B. Victoria Berrey announced that the Family Focus Resource Center is having its annual special needs resource fair, from 10:00 a.m. to 2:00 p.m., on Saturday, October 17th, at California State University, Northridge. Admission is free, but parking is \$6.00.
- C. Eugene Taylor announced that Omni Institute has just opened and they are reaching out to provide training to service providers while providing continuing education credits.

3. Consent Items

- A. Approval of Revised Agenda (*Packet #2, page 105*)

M/S/C (W. Rayber/D. Becerra) To approve the revised agenda as presented.

M/S/C (D. Daniels/D. Newman) To move item 18.A. to the top of the agenda.

- B. Approval of August 12th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (L. Paporozzi/D. Daniels) To approve the minutes as presented.

4. Executive Session

- A. Lease Proposal

M/S/C (J. Glover/W. Rayber) To go into executive session at 6:42 p.m.

The executive session ended at 7:30 p.m. and the board meeting resumed.

5. Group Photograph of the Board for NLACRC's Website

A group photo of the board was taken to post on the center's website.

6. Committee Action Items (*Packet #1, page 16*)

- A. Administrative Affairs Committee (Dan Becerra)

- 1. Board Resolution for Service Provider Minimum Wage or Paid Sick Leave for New Contracts or Amendments

M/S/C (S. Stalbaum/J. Gould) To approve the board resolution as presented.

2. Board Resolution for Service Provider Eligibility Determination Subcode for Amendments

M/S/C (W. Rayber/D. Newman) To approve the board resolution as presented.

B. Consumer Services Committee (Jessica Gould)

1. Approval of Committee Priorities for FY 2015-16

M/S/C (W. Rayber/D. Becerra) To approve the committee's priorities for FY 2015-16 as presented.

C. Executive Committee (Tavia Wooley)

1. Approval of Draft Board Conflict of Interest Policy

M/S/C (D. Becerra/W. Rayber) To approve the Conflict of Interest policy as presented.

D. Housing Committee (Todd Withers)

1. Approval of Committee Priorities for FY 2015-16

M/S/C (B. Moss/W. Rayber) To approve the committee's priorities for FY 2015-16 as presented.

7. **Additional Action Items** (*Packet #2, page 108*)

A. Amendment to Agreement for Supported Living Services (multiple vendors)

M/S/C (W. Rayber/J. Gould; Abstention: M. Heid) To approve the amendment to agreement for supported living services, as presented.

B. People's Care L.A. Standardized Contract for Specified Transportation

M/S/C (S. Stalbaum/W. Rayber; Abstention: M. Heid) To approve the People's Care L.A. standardized contract for specified transportation, as presented.

C. Sarla Karan, M.D., First Amendment to Professional Services Agreement

M/S/C (C. Girard/A. White; Abstention: M. Heid) To approve the first amendment for professional services agreement with Dr. Sarla Karan.

8. **Director's Report** (*Packet #2, page 118*)

George addressed the following areas in his report: allocation methodology; legislation; and regional center operations. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also included with his report was information about Senate Bill 2X-14 (Hernandez) and Assembly Bill X2-18 (Bonilla). The center will be sending out letters to our Antelope Valley community about a meeting the center will be holding on Wednesday, September 23rd, to explain the transportation issues that have occurred in that area.

9. **Association of Regional Center Agencies**

A. Resignation of Craig Girard from ARCA Delegate Position

Craig announced that due to increased travel with his job, he no longer has the time to devote to traveling to meetings as the center's ARCA delegate. Tavia Wooley, ARCA alternate, will now move up to become the delegate, and the Nominating Committee will identify a new alternate at their January 6th meeting.

B. Report on August 21st Board of Directors Meeting

One of the main points of discussion at last month's directors meeting was how to reach the governor to persuade him to support the 10% funding increase for our system and the lack of affordable housing for people with disabilities. Santi Rogers, director of the Department of Developmental Services (DDS), participated in the meeting by teleconference as he was tending to business concerning the closure of Sonoma Developmental Center.

C. Next Meetings: October 15th & 16th (San Diego)

A strategic planning retreat will be held next month to draft their next 3-year plan, instead of the usual Board of Directors meeting. George and Tavia are both planning to participate in the retreat.

10. **Administrative Affairs Committee** (*Packet #2, page 152*)

A. Minutes of the August 26th Meeting

The minutes were included in the meeting packet and Dan reviewed highlights from that meeting.

B. Financial Report

The center's operations budget is \$40,194,737 and the purchase of service (POS) budget is \$325,911,412. We will not know what our projected deficit will be until we complete our first Sufficiency of Allocation Report (SOAR) in October.

D. 4th Quarter Financial Graphs

The graphs show how the center's POS deficit changed each quarter of FY 2014-15 in the best case and worst case. There was no deficit reflected in the first quarter of FY 2014-15 because we had not yet completed our SOAR. Starting in October 2014, we began to report a deficit between \$28.9 and \$32.8 million which has continued to decrease each month. At the end of June 2015, the POS deficit was ranging between \$14.9 and \$15 million.

11. **Consumer Advisory Committee** (*Packet #2, page 165*)

A. Minutes of the August 4th & September 1st Meetings

The minutes were included in the meeting packet; please see Mary Jo with any questions.

12. **Consumer Services Committee** (*Packet #1, page 30*)

A. Minutes of August 19th Meeting

The minutes were included in the meeting packet; please see Jessica with any questions.

B. Self-Determination Program Update

Debra reported that the self-determination volunteer advisory committee held their second meeting last month. The committee elected Richard Dier as chair, elected Debra as co-chair, and elected Victoria Berrey as secretary. They discussed their meeting structure and pending meeting schedule; they will probably continue to meet on the second Thursday evening of each month. They also talked about reaching out to support groups by going to their meetings

and talking with them about the self-determination program. The committee was also given a presentation of self-determination by Bebo Saab, client rights' advocate. The Department of Developmental Services (DDS) has posted on their website the self-determination waiver application that they will be submitting to the Center for Medicare and Medicaid Services (CMS); it's over 200 pages long.

C. 4th Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 4th quarter of last fiscal year, the center approved 383 requests and denied 13. Twelve of the 13 denials were requests for the center to pay families' co-payments for behavioral health services; this request can only be approved if families meet specific financial criteria.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 4th quarter, no exemptions were approved or denied.

D. 4th Quarter Consumer Diagnosis Report

The report showed diagnostic information about the center's consumers each quarter since FY 2012-13. Consumers who have more than 1 disability are put into the category of their primary diagnosis. Of the 21,404 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,492 (4.6% increase since July 1st of FY 2012-13)
2. **Autism: 7,863 (28.9% increase)**
3. Cerebral Palsy: 535 (3.7% increase)
4. Epilepsy: 228 (3.6% increase)
5. Other developmental disability: 1,026 (5.9% increase)
6. Status 0, 1, 2: 3,260 (18% decrease)

E. 4th Quarter Appeals & Hearings Report

During the 4th quarter of FY 2014-15:

1. Eligibility: 378 Notices of Action were sent and 10 were returned (appealed).

2. Service: 191 Notices of Action were sent and 14 were returned.
3. Hearings: 11 fair hearings were held:
 - 5 eligibility hearings (4 denied, 1 dismissed)
 - 6 service hearings (3 denied, 1 granted, 2 dismissed)

13. **Executive Committee** (*Packet #2, page 177*)

A. Minutes of August 26th Meeting

The minutes were include in the meeting packet; please see Tavia with any questions.

B. FY 2014-15 Board Action Log

The log lists all of the actions that were taken by the board last fiscal year.

E. Executive Director's Performance Evaluation – *Deferred*

F. Board Legislative Training

The Executive Committee discussed having a legislative training as part of the annual board retreat that will be held in May 2016. George is going to present a proposed plan for the retreat at the next Executive Committee meeting.

G. Action Taken to Support SBX2 1 (Beall)

The committee took action, on behalf of the board, to support Senate Bill S2 1 (Beall). A copy of the support letter, signed by Tavia, was included in the meeting packet.

H. Action Taken to Investigate Hiring a Consultant

The committee is going to investigate hiring a legislative consultant to help with developing short and long term legislative goals, media outreach, and providing workshops for our community to teach them how to advocate. George will be presenting a proposed budget and list of duties at the next Executive Committee meeting.

I. Action Taken to Approve Contract: PathPoint

The committee took action, on behalf of the board, to approve a contract with PathPoint. A summary of that contract was included in the meeting packet.

H. Action Taken to Approve Contract: The Adult Skills Center

The committee took action, on behalf of the board, to approve a contract with The Adult Skills Center. A summary of that contract was included in the meeting packet.

14. **Government & Community Relations** (*Packet #1, page 48*)

A. Minutes of August 19th Meeting

B. Minutes of July 29th Legislative Strategy Planning Meeting

The minutes were included in the meeting packet; please see Jeremy with any questions.

C. Legislative Update

The committee's and ARCA's most current bill files were included in the meeting packet; the committee is currently tracking 51 bills and ARCA is tracking 31 bills.

15. **Housing Committee** (*Packet #1, page 89*)

A. Minutes of August 10th Meeting

The minutes were included in the meeting packet; please see Todd with any questions.

16. **Nominating Committee** - *No Report*

17. **Post-Retirement Medical Trust Committee** (*Packet #1, page 95*)

A. Minutes of July 29th Meeting

The minutes were included in the meeting packet; please see Tavia with any questions.

18. **Strategic Planning Committee** (*Packet #2, page 199*)

A. Presentation of Draft 2016 Performance Contract

Copies of the draft performance contract were included in the meeting packet and Sara reviewed the performance contract with the board. Sara also gave a report on the 3 public meetings that were held to present the performance

contract to our community. This year, 7 members of the community participated in the meetings; this is 4 more people than attended the meetings last year. Board members should review the contract and contact Sara with any questions. The performance contract will be presented next month for the board's approval and will then be submitted to DDS.

19. Vendor Advisory Committee (*Packet #2, page 208*)

A. Minutes of August 6th & September 3rd Meetings

Copies of the minutes were included in the meeting packets. Michelle provided the board with highlights of the September 3rd meeting.

20. Old Business / New Business (*Packet #1, page 100*)

A. Attendance Sheets

Board and committee meeting attendance sheets are always included in the monthly board packet. Board members cannot miss 3 consecutive meetings or miss more than 4 meetings in a 12-month period.

B. Complete Meeting Evaluations

Tavia asked the board to please complete evaluation forms after the meeting and submit them to her with any comments.

C. Visitation Reports

Angela visited 2 residential homes, Larkspur and Babcock, and she gave the board a report on what the homes were like. Tavia congratulated Angela for visiting the homes and encouraged other board members to make visitations as well.

21. Announcements / Information / Public Input

A. Next Board Meeting: Wednesday, October 14th, at 6:30 p.m. (Lancaster)


Tavia reported that next month's board meeting will be held at the center's Antelope Valley office. She and Debra make the drive down from their homes in the Antelope Valley to the San Fernando Valley several times each month to participate in board and committee meetings. She encouraged board members to please make the effort to attend the next board meeting.

- B. Julie McKenzie announced that The State Council on Developmental Disabilities will be giving a seminar on “Maximizing Employment Opportunities for People with Developmental Disabilities” on Saturday, September 26th, from 10:00 a.m. to noon, at the Veteran’s Memorial Complex in Culver City. The event and parking are both free.


22. Adjournment

Tavia adjourned the meeting at 9:00 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

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