

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

April 20, 2016

Present: Jun Antonio, Jessica Gould, Marcia Leija, Caroline Mitchell, Bridget Moss, Jeremy Sunderland, and Curtis Wang – Committee Members
Michelle Heid – Vendor Advisory Committee Representative
Diane Ambrose, Maria Bosch, Ruth Janka, Jennifer Kaiser, Michele Marra, and George Stevens – Staff Members

Absent: Debra Newman

I. Call to Order & Introductions

Jessica Gould, chair, called the meeting to order at 6:06 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

Item IV.G. was added to the agenda.

M/S/C (J. Antonio/J. Gould) To approve the agenda as presented.

B. Approval of Minutes of March 16th Meeting

M/S/C (J. Gould/C. Wang) To approve the minutes as presented.

IV. Committee Business

A. Self-Determination Program Update (Ruth)

1. Financial Management Service (FMS) Budget: At last month's committee meeting it was noted that the self-determination program is supposed to be "cost neutral" but if that were true, how would the FMS person be paid? Ruth explained that the FMS would be provided by a vendored agency.

2. Next Volunteer Advisory Group Meeting: Thursday, April 21st (SCV Office)

3. Consumers Interested in Participating: The center is keeping a list of any consumers who have expressed interest in participating in the self-determination program once it is up and running. So far, we have 81 consumers on that list. The participants will be randomly selected.
4. Self-Determination Specialist: The center has hired Evelyn Chamorro to begin providing education and outreach to parent support groups. She has held 4 meetings already and has 14 more scheduled.
5. Information/Technology (I/T) Needs: We participated in a conference call today with the Department of Developmental Services (DDS) how the self-determination program will be managed through the regional centers' databases so that DDS can extract the data they will need.
6. Informational Flier: We are drafting a flier that will be provided to consumers and families at each Individual Program Plan (IPP) meeting.

Action: Ruth will present the draft flier to the committee at next month's meeting.

B. 3rd Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 3rd quarter of this fiscal year, the center approved 261 requests and denied only 11; 10 of the 11 denials were for the center's inability to pay for behavioral health co-payments as the families' incomes were too high.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 3rd quarter, 1 exemption was requested and approved; it pertained to additional respite hours.

C. 3rd Quarter Consumer Diagnosis Report

Copies of the report were provided to the committee for their review. The report showed diagnostic information about the center's consumers each quarter since July 1, 2013. Of the 22,389 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,601 (3.74% increase since July 1, 2013)
2. Autism: 8,498 (**28.16% increase**)
3. Cerebral Palsy: 537 (2.09% increase)
4. Epilepsy: 238 (7.69% increase)
5. Other developmental disability: 1,075 (15.84% increase)
6. Status 0, 1, 2: 3,440 (16.81% increase)

George noted that consumers who have more than 1 disability are put into the category of their primary diagnosis.

D. 3rd Quarter Appeals/Hearings Report – Deferred

E. Monthly Community Placement Plan (CPP) Report

Maria Bosch reported that the center's goal for this fiscal year was to place 10 consumers out of the developmental centers and into the community. As of March 31st, we have met our goal, and are in the process of planning additional placements. We submitted our proposed CPP for FY 2016-17 to DDS last week.

F. Questions re: Monthly Quality Assurance and Special Incident Reports

These reports are provided at each board meeting as part of George's director's report. They are an agenda item at this meeting in case anyone had any questions regarding either report. There were no questions regarding either report.

G. Request for Proposal (RFP) for a Community Legislative Educator

Copies of the draft RFP were provided to the committee for their review and input. No changes were suggested. However, in order to move the process along, it was recommended that the Executive Committee be asked to approve the RFP, on behalf of the Board of Trustees, at their meeting next week.

Action: The committee recommended that the RFP be presented to the Executive Committee for their approval on behalf of the Board of Trustees.

V. Board Meeting Agenda Items

The following items were identified for the committee's section of the May 11th board meeting:

A. Minutes of the April 20th Meeting

- B. Self-Determination Program Update
- C. 3rd Quarter Exceptions/Exemptions Report
- D. 3rd Quarter Consumer Diagnosis Report

VI. Announcements / Information Items / Public Input

A. Complete Meeting Evaluations

Jessica asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

- B. Next Meeting: Wednesday, May 18th, at 6:00 p.m.

VII. Adjournment

Jessica adjourned the meeting at 6:48 p.m.

Submitted by:

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

[csmn.apr20.2016]

