

DEPARTMENT OF DEVELOPMENTAL SERVICES

1600 NINTH STREET, Room 320, MS 3-9
SACRAMENTO, CA 95814
TTY (916) 654-2054 (For the Hearing Impaired)
(916) 654-1958



August 24, 2016

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: SUB-CODES FOR PAID INTERNSHIP PROGRAM AND COMPETITIVE INTEGRATED EMPLOYMENT INCENTIVE PAYMENTS

The purpose of this correspondence is to inform regional centers of new sub-codes for the paid internship program and the competitive integrated employment incentive payments program. Since existing service codes will be used for both programs, regional centers will only need to add the new sub-codes when utilizing existing service codes for the purpose of implementing the paid internship program or making incentive payments for competitive integrated employment.

The new sub-code for the paid internship program is:

PIP (e.g. 952-PIP, 510-PIP, 063-PIP)

The new sub-codes for the competitive integrated employment incentive payments program are:

CIEP - placement incentive after 30 consecutive days (e.g. 952-CIEP, 510-CIEP, 063-CIEP)

CIE6 - six consecutive months' incentive (e.g. 952-CIE6, 510-CIE6, 063-CIE6)

CIE12 - 12 consecutive months' incentive (e.g. 952-CIE12, 510-CIE12, 063-CIE12)

These sub-codes will be used to track consumer participation and funds expended for both programs. Please ensure consistent use of the above sub-codes when billing and claiming for the paid internship program and making competitive integrated employment incentive payments.

"Building Partnerships, Supporting Choices"

Regional Center Executive Directors
August 24, 2016
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If you have any questions related to the use of the new sub-codes, please contact Rapone Anderson, Regional Center Branch Manager, at (916) 654-3722, or rapone.anderson@dds.ca.gov, or Denyse Curtright, Work Services Section Chief, at (916) 654-2208 or denyse.curtright@dds.ca.gov.

Sincerely,

Original signed by

BRIAN WINFIELD
Acting Deputy Director
Community Services Division

cc: Regional Center Chief Counselors
Regional Center Administrators
Association of Regional Center Agencies