

North Los Angeles County Regional Center  
**Nominating Committee Meeting Minutes**  
May 6, 2015

**Present:** Craig Girard, Jessica Gould, and Dawn Hamilton – Committee Members  
Jonathan Istrin – Vendor Advisory Committee Representative  
Jennifer Kaiser and George Stevens – Staff Members

**Absent:** Tavia Wooley

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**I. Call to Order**

Dawn Hamilton, chairperson, called the meeting to order at 5:45p.m.

**II. Consent Items**

A. Approval of Agenda

Sky Chase is unable to attend his interview this evening, so Item III.A.1. was deleted.

**M/S/C** (J. Gould/C. Girard) To approve the agenda as modified.

B. Approval of Minutes of April 1<sup>st</sup> Meeting

The second action under Item III.C. was changed to read, “Craig volunteered to serve as president, but also suggested that 2 other board members be contacted to inquire if they would be interested in becoming board president next fiscal year.”

**M/S/C** (J. Gould/C. Girard) To approve the minutes as modified.

C. Approval of Minutes of April 8<sup>th</sup> Meeting

The minutes were approved as presented.

**III. Committee Business**

A. Conduct Interviews with Consumer Advisory Committee (CAC) Applicants:

1. ~~6:00 pm~~ – Sky Chase
2. 6:15 pm – Hillary Marides

3. 6:30 pm – Avremel Mayer
4. 6:45 pm – Adam Stokes

The committee interviewed Hillary Marides and Adam Stokes. Avremel Mayer did not show up for his interview.

B. Discuss Interview Outcomes

There is only one opening to fill on the CAC. However, 2 of the CAC members are having attendance issues, so another opening may occur.

**Action:** The committee will recommend the nomination of Hillary Marides to the CAC and will recommend Adam Stokes as a back-up for the next available opening.

C. Review and Approve Critical Calendar for FY 2015-16

It was noted that the old officer succession plan is no longer in use, so the first action item for February 2016 was deleted.

**M/S/C** (C. Girard/J. Gould) To approve the committee's critical calendar for next fiscal year as modified.

D. Make any Recommendations for next year's Nominating Committee

George announced that Pam Jacobson, VAC member, will be leaving her employment at Tierra del Sol at the end of this month. In addition, Gay Wane, VAC member, is having health issues and may not return to the VAC. As such, there will be 2 additional openings coming on the VAC.

**Action:** The committee will recommend that the FY 2015-16 Nominating Committee fill the VAC openings during their regular recruitment and interview process.

E. Complete Meeting Evaluation Forms

Dawn asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

**IV. Board Meeting Agenda Items**

The following items were identified for the committee's section of the May 13<sup>th</sup> board meeting agenda:

- A. Minutes of April 8<sup>th</sup> and May 6<sup>th</sup> Meetings
- B. Recommended Nominations and Re-Nominations
  - 1. Consumer Advisory Committee
  - 2. Vendor Advisory Committee
  - 3. Board of Trustees
  - 4. Slate of Officers

**V. Announcements / Information**

- A. Next Meeting: Wednesday, August 5, 2015 (orientation meeting)

**VI. Adjournment**

Dawn adjourned the meeting at 6:49 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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