

**Minutes of Regular Meeting  
of  
North Los Angeles County Regional Center  
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on January 13, 2016.

Trustees Present

Jun Antonio  
Dan Becerra  
Dorothy Daniels  
Mary Jo Fernando  
Craig Girard  
Jenean Glover  
Michelle Heid  
Bridget Moss  
Debra Newman  
Lou Paporozzi  
William Rayber  
Sean Stalbaum  
Jeremy Sunderland  
Curtis Wang  
Todd Withers

Trustees Absent

Jessica Gould  
Marcia Leija  
Caroline Mitchell

Staff Present

Diane Ambrose  
Joan Daniels  
Jennifer Kaiser  
Michele Marra  
Kim Rolfes  
George Stevens  
Jessica Whitney

Guests Present

Adelina Castellanos  
Amy Kazanegras  
Randi Levinson-Kuzmin  
Liz Lyons  
Gerald Robles  
Les Rodin

Kathleen Secchi  
Adam Stokes  
Ralph Stokes  
Rae Tolentino  
Dr. Rhodora Tolentino  
Benjamin Williams

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**1. Call to Order & Introductions Public Input & Comments (3 minutes)**

Lou called the meeting to order at 6:32 p.m. and introductions were made. Lou asked for a moment of silence to honor the victims of the terrorist shooting that took place last month at Inland Regional Center.

**2. Consent Items**

A. Approval of Revised Agenda (Packet #2, page 137)

Item 19 was moved up on the agenda to become the new item 3.

**M/S/C** (W. Rayber/D. Becerra) To approve the revised agenda as modified.

B. Approval of November 10<sup>th</sup> Board Meeting Minutes (Packet #1, page 7)

**M/S/C** (W. Rayber/J. Sunderland) To approve the minutes as presented.

### 3. Executive Session

#### A. Real Estate Negotiations

The board went into executive session at 6:38 p.m. The session ended at 6:46 p.m. and the board meeting resumed.

### 4. Committee Action Items

#### A. Administrative Affairs Committee (Dan Becerra) (*Packet #2, page 146*)

1. Approval of Contract: Focus on All Child Therapies (FACT)
2. Approval of Contract: Noble Care Providers, LLC
3. Approval of Contract: Care 4 U, LLC
4. Approval of Contract: All Saints Home Care
5. Approval of Contract: Mountain Light Behavioral Services (1504-612)
6. Approval of Contract: The Childbirth Connection, LLC
7. Approval of Contract: Global HCM Corporation (Balcom)

**M/S/C** (W. Rayber/D. Becerra/Abstention: M. Heid) To approve the 7 contracts listed above, as presented.

8. Approval of Contract: Homeliving Health Providers, Inc.
9. Approval of Contract: Mountain Light Behavioral Services (1505-615)

Kim reported that summaries of these 2 contracts were included in the board meeting packet, but were inadvertently not listed on the agenda.

**M/S/C** (W. Rayber/B. Moss) To add the approval of these 2 contracts to the agenda.

**M/S/C** (W. Rayber/M.J. Fernando/Abstention: M. Heid) To approve the 2 contracts listed above, as presented.

#### B. Strategic Planning Committee (William Rayber) (*Packet #1, page 16*)

1. Approval of 3 Additional Measures for the 2016 Performance Contract

**M/S/C** (S. Stalbaum/D. Daniels) To approve the 3 additional measures for the 2016 performance contract, as presented.

**5. Director's Report** (*Packet #2, page 168*)

George addressed the following areas in his report: allocation methodology; state budget; legislation; regional center operations; and workplace security. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to George's report were ARCA's summary of the governor's proposed state budget for next fiscal year and a press release from the LA County Board of Supervisors urging the governor to restore funding to the developmental disabilities system.

**6. Association of Regional Center Agencies**

A. Next Meetings: January 21<sup>st</sup> & 22<sup>nd</sup> (Alta CA Regional Center, Sacramento)

Debra and Dorothy will both be attending the next ARCA meetings and Debra will give a report on them at next month's board meeting.

**7. Administrative Affairs Committee** (*Packet #2, page 206*)

A. Minutes of the November 24<sup>th</sup> Meeting (*Packet #1, page 22*)

The minutes were included in the meeting packet; please see Dan with any questions.

B. Financial Report

The center completed its first Sufficiency of Allocation Report (SOAR) and submitted it to the Department of Developmental Services (DDS) last month. Currently, the center's operations budget is \$40,194,737 with no projected surplus or deficit. The center's purchase of service (POS) budget is \$325,120,766 with a projected deficit of \$19,411,091 (in the worst case). The family resource center budget is \$115,413, which brings the center's total budget to \$365,430,916. Although the center is projecting a large POS deficit, this is not unusual for this time of the fiscal year. We anticipate that DDS will send us additional contract amendments to address the shortfall. In the meantime, the center will continue to purchase services for its consumers and families based on needs identified in their Individual Program Plans (IPPs).

**8. Consumer Advisory Committee**

A. Minutes of the November 3<sup>rd</sup> Meeting (*Packet #1, page 27*)

The minutes were included in the meeting packet; please see Mary Jo with any questions.

B. Minutes of the January 5<sup>th</sup> Meeting – *Deferred*

C. Updated Event Calendar – *Deferred*

**9. Consumer Services Committee** (*Packet #1, page 32*)

A. Minutes of the November 18<sup>th</sup> Meeting

The minutes were included in the meeting packet; please see Jessica with any questions.

B. Self-Determination Program Update

Debra reported that at the last Self-Determination Volunteer Advisory Committee meeting, a presentation was given by Liz Harrell. Also, the Autism Society will be holding a self-determination conference on February 18<sup>th</sup> & 19<sup>th</sup>. The committee is waiting for DDS to release information about how the regional centers should implement the program, but in the meantime the committee continues to meet on a monthly basis for educational purposes. Their next meeting will be held Thursday, January 28<sup>th</sup>, at 7:00 p.m. at the center's main office. The meetings are open to the public.

**10. Executive Committee** (*Packet #1, page 35*)

A. Minutes of the November 24<sup>th</sup> Meeting

The minutes were included in the meeting packet; please see Lou with any questions.

B. Recommended Legislative Strategy

Lou reported that based on the recommendations from both the Consumer Services and Government/Community Relations Committees, the Executive Committee took action, on behalf of the board, to approve a new legislative strategy. The new strategy is to hold a positive and polite, but constant, vigil at the offices of the 5 most influential legislators in the Los Angeles area. We want these legislators to work with the governor to make sure additional funding for our system is included in the state budget for next fiscal year. This effort is being

coordinated by our service provider community. The Executive Committee took action to approve the strategy in case any of the related activities began in December.

C. NLACRC's Response to DDS's Board Composition Letter

The Department of Developmental Disabilities (DDS) sent us a letter informing us that our board does not have enough representation from the Hispanic community – for the 5<sup>th</sup> year in a row. The committee was provided with NLACRC's draft response letter which outlined the steps the center has taken to recruit Hispanic board applicants. As the center's response letter was due to DDS by December 4<sup>th</sup>, the Executive Committee took action, on behalf of the board, to approve the letter and send it to DDS. Copies of the letter and its attachments were included in the meeting packet.

Discussion ensued on how the recruitment process could be changed next year.

**Action:** Jennifer will set up an additional Nominating Committee meeting on Wednesday, May 4<sup>th</sup>, at 5:30 p.m. to provide board members with the opportunity to discuss any possible changes to the recruitment process for next fiscal year.

11. **Government & Community Relations** (*Packet #1, page 50*)

A. Minutes of the November 18<sup>th</sup> Meeting

The minutes were included in the meeting packet; please see Jeremy with any questions.

B. Legislative Training held November 18<sup>th</sup>

Michelle Heid provided the committee with a legislative training in lieu of the 2 committee meetings that were scheduled for that evening. A copy of the PowerPoint presentation from that training was included in the meeting packet. The committee will be discussing the possible expansion of that training at their meeting next week.

12. **Housing Committee - No Report**

13. **Nominating Committee** (*Packet #2, page 216*)

A. Minutes of the January 12<sup>th</sup> Meeting

The committee was given interview training and reviewed the applications that have been submitted. The meeting minutes were included in the meeting packet; please see Craig with any questions.

B. Nomination of New 2<sup>nd</sup> Vice President

Sean volunteered to serve as the board's new 2<sup>nd</sup> vice president.

**M/S/C** (C. Girard/D. Daniels) To elect Sean Stalbaum to serve as the board's 2<sup>nd</sup> vice president for the remainder of this fiscal year.

C. Discussion re: Interest in Serving as a Board Officer in FY 2016-17

The Nominating Committee needs to put together a proposed slate of officers for next fiscal year by the April 27<sup>th</sup> Executive Committee meeting.

**Action:** Any board members interested in serving as a board officer next fiscal year should contact Jennifer and let her know which officer position(s) they are interested in.

D. Status Report on Recruitment

The committee identified the following dates and times for their activities this year:

1. Thursday, February 4<sup>th</sup> (6:00 p.m.): Group orientation for board applicants/applicants to be interviewed will be identified
2. Tuesday, February 16<sup>th</sup> (6:00 p.m.): Interviews with board applicants
3. Thursday, February 18<sup>th</sup> (6:00 p.m.): Interviews with board applicants
4. Wednesday, March 2<sup>nd</sup> (6:00 p.m.): Interviews with VAC applicants
5. Thursday, March 3<sup>rd</sup> (6:00 p.m.): Interviews with VAC applicants
6. Wednesday, April 6<sup>th</sup> (6:00 p.m.): Interviews with CAC applicants

E. Appreciation

Craig thanked Jeremy for volunteering to serve on the Nominating Committee. The committee had been 1 member short due to Angela White's resignation.

14. **Post-Retirement Medical Trust Committee - No Report**

15. **Strategic Planning Committee - No Report**

**16. Vendor Advisory Committee**

- A. Minutes of November 5<sup>th</sup> Meeting (*Packet #1, page 127*)
- B. Minutes of the January 7<sup>th</sup> Meeting (*Packet #2, page 221*)

The minutes from both meetings were included in the meeting packets; please see Michelle with any questions.

- C. AB 1565 (Lackey) Developmental Services Funding (*Packet #2, page 227*)

Michelle reported that she met with Assembly Member Lackey and Wilk to discuss this bill and they are very interested in getting support for the legislation. She also spoke with them about possibly amending the bill to address changes to the 15% administrative cost cap and the service provider audit requirements. These 2 Assembly members are confident that increases for our system will come through some means (this bill, budget process, and/or extension of the MCO tax) and would be happy with any way funding can be increased to the developmental disabilities system even if they can't vote in favor of the exact methodology (tax increase). Currently, AB 1565 would require DDS to submit a plan to the legislature by August 1, 2017 to ensure the sustainability, quality, and transparency of community-based services. It would also require a 10% operations increase beginning July 1, 2016 and July 1, 2017.

**17. Old Business / New Business** (*Packet #1, page 132*)

- A. Attendance Sheets

The update board and board committee attendance sheets are always included in the monthly meeting packet. Board members cannot miss 3 consecutive meetings or more than 4 meetings in a 12-month period.

- B. Complete Meeting Evaluations

Lou asked the board members to please complete evaluation sheets after the meeting and submit them to him with any comments.

- C. Visitation Reports

No visitations were reported. Any board members interested in touring one of the center's service provider sites can contact Jennifer and she will make the necessary arrangements.


**18. Announcements / Information / Public Input**

- A. Family Resource Center: Liz asked when the new family resource center at the center's main office was going to open. George responded that he didn't know the exact date, but it should be open very soon.
- B. Next Board Meeting: Wednesday, February 10<sup>th</sup>, at 6:30 p.m. (Van Nuys)


**19. Adjournment**

M/S/C (J. Sunderland/W. Rayber) To adjourn the meeting at 8:13 p.m.

Submitted by,

  
Jennifer Kaiser  
Executive Assistant

for:

  
Debra Newman  
Board Secretary

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