

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
April 27, 2016

Present: Dan Becerra (via teleconference), Jenean Glover, Debra Newman, and Lou Paparozzi – Committee Members
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens – Staff Members

Absent: Craig Girard

I. Call to Order

Lou Paparozzi, president, called the meeting to order at 8:06 p.m.

II. Public Input -- There was no public input.

III. Consent Items

A. Approval of Agenda

A new item IV.E. was added to the agenda and item VII. was removed from the agenda; the remaining agenda items were re-numbered accordingly.

M/S/C (D. Newman/J. Glover) To approve the agenda as modified.

B. Approval of Minutes from March 30th Meeting

M/S/C (J. Glover/D. Newman) To approve the minutes as presented.

IV. Committee Business

A. Draft Board Master and Critical Calendars for FY 2016-17

Copies of the draft master and critical calendars were presented to the committee for their review. There were just 2 recommended meeting changes as a result of conflicts with Jewish holidays:

1. The Wednesday, April 12th board meeting will be moved to Thursday, April 13th, due to Passover.
2. The Wednesday, May 31st Administrative Affairs and Executive Committee meetings will be moved to Wednesday, May 24th, due to Shavuot.

Action: The Executive Committee will present the draft master and critical calendars to the Board of Trustees, with the 2 recommended changes, for their review and approval.

B. FY 2015-16 Board Budget vs Expenses

Staff are recommending that \$750 be moved from line item 9 of the board budget to line item 2 to cover a shortfall in that category.

M/S/C (D. Newman/J. Glover) To approve the transfer of \$750 from line item 9 to line item 2, as recommended, on behalf of the Board of Trustees.

C. Annual Board Retreat: June 3rd & 4th (Sheraton Universal City)

Copies of the draft agenda for the retreat were provided to the committee and reviewed. The presenter will be able to cover both presentations during the morning session so the retreat will be shorter than expected. The first presentation will be on board member responsibilities and the second will be on conflict of interest and ethics. Invitations will be going out early next month.

D. Approval of RFP for a Community & Legislative Educator

The Government & Community Relations Committee has reviewed this Request for Proposals (RFP) and is recommending that the Executive Committee approve it on behalf of the Board of Trustees.

M/S/C (D. Newman/J. Glover) To approve the RFP for a Community & Legislative Educator, as presented, on behalf of the Board of Trustees.

E. Approval of Contracts

1. Lifinvest, Inc. dba Blue Livin' Supports
2. Noble Care Providers, LLC
3. Care 4 U, LLC
4. Welby Medical Services, Inc. dba All Saints Home Care

The Administrative Affairs Committee reviewed these contract summaries and are recommending that the Executive Committee approve them on behalf of the Board of Trustees.

M/S/C (D. Newman/J. Glover) To approve the 4 contracts, as recommended by the Administrative Affairs Committee, on behalf of the Board of Trustees.

F. Finalize Agenda for the May 11th Board Meeting (Van Nuys)

The committee finalized the agenda for next month's board meeting.

V. Center Operations

George gave the following reports:

A. Labor Relations Manager

The center has hired Adam Gardner as our new labor relations manager. He has already brought value to the center and we are very pleased with him.

B. Workforce Innovation Opportunity Act (WIOA)

We want our consumers, families, and service providers to be aware of the changes that WIOA will be bringing when it goes into effect July 1st. As such, we are holding a series of meetings to tell them about it. The first meeting was held earlier this month at New Horizons and the next one is being rescheduled.

C. Self-Determination Advisory Committee

George attended this month's committee meeting and the board's decision about the reporting structure was discussed. Cindy Chiu also attended that meeting; she is the new executive director of the local State Council office in Glendale (formerly Area Board X). Some of the committee members have expressed interest in possibly becoming facilitators; we believe this would constitute a conflict of interest. George and Ruth Janka will be discussing this with Cindy Chiu.

VI. Announcements / Information Items

A. Next Meeting: Wednesday, May 25th

VII. Adjournment

Lou adjourned the meeting at 8:18 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

[ecmin.apr27.2016]

